



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM
FIRE AND RESCUE AUTHORITY**

HUMAN RESOURCES COMMITTEE

MINUTES

of the meeting held on **7 APRIL 2006** at Fire and Rescue Service Headquarters,
Bestwood Lodge from 10 am to 10.50 am.

Membership

- Councillor B Charlesworth
- Councillor B Grocock
- ^ Councillor J Knight
- ^ Councillor T Pettengell
- Councillor T Spencer

Members absent are marked ^

1 APPOINTMENT OF CHAIR

RESOLVED that Councillor Charlesworth be appointed Chair for the municipal year 2005/2006.

2 APOLOGY FOR ABSENCE

An apology for absence was received from Councillor Pettengell.

3 INTRODUCTION

Personnel officers introduced themselves and explained their specific roles within the department. In addition to Gina Turner, Head of Human Resources, Tracey Crump and Judy Beresford were identified as key members of staff implementing developments and managing Human Resource issues within the Service.

4 DECLARATIONS OF INTERESTS

No declarations of interests were made.

5 TERMS OF REFERENCE

RESOLVED that the terms of reference, as agreed at the meeting of the full Fire and Rescue Authority held on 21 October 2005, be noted and endorsed.

6 KEY OBJECTIVES

Consideration was given to the report of the Chief Fire Officer, copies of which had been circulated, identifying key objectives for the Committee to consider and prioritise.

RESOLVED

- (1) that a Human Resources Committee Business Plan be produced by the Chief Fire Officer, detailing objectives based on the delivery areas identified in the report;**
- (2) that the Human Resources Key Objectives report be submitted to the Policy and Strategy Committee together with the Human Resources Committee Business Plan.**